

RECORD OF EXECUTIVE DECISION – Part A

Ref. <small>(for Democratic Services only)</small>	Date	Decision Maker	Decision	Reason for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by Standards Committee)</small>	Consultation with Ward Member(s)	Subject to Call-in? Yes/No
	20 September 2018	Portfolio Holder for Resources and Corporate Services	To agree terms for the taking of a lease of 21 Kings Head Street Harwich	To provide a tourist attraction as part of Mayflower 400	To not agree a lease	None	Yes	Yes

URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? <small>(Rule 15 Access to Information Procedure Rules)</small>	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	NA
SPECIAL URGENCY APPLIES? <small>(Rule 16 Access to Information Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	NA
EXEMPTION FROM CALL-IN APPLIES? <small>Rule 16i Overview and Scrutiny Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	NA
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council	
		If yes, has the Chairman of the relevant overview and scrutiny committee	NA

AGREEMENT TO DECISION:-

Signed Councillor G Guglielmi Decision Maker	Date:-	Delegated Power Reference (in Part 3 of the Constitution):-Page 3.31 item 4.2.1.....
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Original signed copy to be retained by Service.

Electronic copy to be sent to Janey Nice, Democratic Services Officer, for inclusion of relevant details into decisions list.